

**WARREN COUNTY COMMISSIONERS MEETING**  
**MONDAY JULY 15, 2024**

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public:

Lyn Martin, Greg Robison, Kara Dewlen, John Prescott, James Lanham, Tim Fellure, Perry Conrad, Jim Willett, Tom Witsman, Kayla Witsman, Burt Etchison.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Charity Perigo, Chief Deputy Auditor; Jud Barce, County Attorney; Matt Herndon, Highway Superintendent; Jenny Hobaugh, Highway Office Manager; John Kuiper, Zoning Director; Randy Haddock, Surveyor; Lori Heidenreich, Treasurer; Sharon Hutchison, Council (remote); Anthony Pruitt, Sheriff (Remote); Sean Sharma Health Department Health Officer Jill Wilson, HR Director.

1. The meeting was called to order by Craig Greenwood, President.
2. Craig Greenwood, Commissioner President led the Pledge of Allegiance.
3. New Business:
  - a. Clay Andrews made a motion to approve the agenda with a second from John Comer, all voted in favor.
  - b. John Comer made a motion to approve the July 1, 2024 Commissioner Meeting minutes with a second from Clay Andrews, all voted in favor.
  - c. John Comer made a motion to approve the July 1, 2024 – July 15, 2024 Accounts Payable Claim Dockets with a second from Clay Andrews, all voted in favor.
  - d. John Comer made a motion to approve the July 3, 2024 payroll with a second from Clay Andrews, all voted in favor.
  - e. Highway – Herndon stated truck sold for the 3<sup>rd</sup> time on GovDeals. Emulsion tank is installed and will be filled next week weather depending. Greenwood stated he has contact INDOT concerning an ADA parallel parking spot in front of the courthouse. Community Crossing Grant application 2024-2 has been filed for \$504,000 project. Discussed parking lots and quote from NAG asphalt around curbs \$457.41. John Comer made a motion to pay \$457.41 from Custodial Budget Building Grounds/Maintenance seconded by Clay Andrews, all voted in favor.
  - f. Stellar Community Grant – Comer explained Stellar Community Grant. Warren County is 1 of 4 chose in the State. Expenses with the grant process. Dewlen explained the State will give \$50,000 for strategic planning which LEDO has hired HWC. Additional funds are needed for expenses such as marketing for community engagement, video recordings, presentation preparations, etc. Items being explored are community center, pathways to Dollar General/Food Basket, tree planting, etc. Hutchison asked for funding clarification. Dewlen explained as above. Dr. Sharma state possibility of using Health First funding for part of the \$20,000. Clay Andrews made a motion to pay \$10,000 from Fund 4918 JCWF Economic Development to LEDO for the Stellar Grant effort and \$10,000 from Health Department seconded by John Comer, all voted in favor.
  - g. Coroner Power Cot – Discussed new power cot purchase leaving one to be used by Coroner. John Comer made a motion to allow Coroner to use the old power cot seconded by Clay Andrews, all voted in favor.

Old Business:

Elected Official/Department Head comments:

- a. Ambulance - Discussed new ambulance chassis will be stored at the EMA building until sent for box to installed.
- b. Craig Greenwood, Commissioner – Sealing pavements and marking lines waiting on bid from Hessler's as Health Department asphalt needs work. Jail parking lot bid Hessler's \$3,975 to seal cracks and restripe with handicap and change parking spots from 9 foot to 10 foot. Waiting on quote from Bi-State. Andrews inquired if Highway could patch the Health Department parking lot, Herndon will look into this and report back. NAG quote for drain rework at Health Department for \$15,900. John Comer made a motion to approve \$15,900 for drain work by NAG paid from Cumulative Capital Dev Fund 1138 seconded by Clay Andrews, all voted in favor.
- c. Evaluation of County Buildings – Greenwood will meet with KJG Engineering this week for estimate.
- d. IT Cybersecurity – Comer explained IOT funding for cyber security. Wilson explained the funding from IOT has implications for the County. Currently working on training with cybersecurity.
- e. Courtroom Audio – Greenwood explained courtroom audio issue with BZA meetings and court proceedings. Discussed Rick Deardorf has PA system and will setup/record for \$200/meeting. Judge Reece is working on a new system to solve the issue but is finalizing a grant. Discussed solutions and decided to use Deardorff for Zoning meeting.
- f. Clay Andrews, Commissioner – Discussed Enterprise leases. Kuiper pickup lease is up for renewal in coming months, buy out is \$16,991.94. Discussed purchasing all leases with highway and solid waste.
- g. John Comer, Commissioner – EMA truck is being repaired and Pine Village would like to purchase. The repairs will be approximately \$10,000.
- h. Lori Heidenreich, Treasurer – Heidenreich explained a tax bill issue. Raymie Houtchens, former owner of Williamsport Tire, sold the business, new owner responsible for real property but did not send personal property bill on to Houtchens. SBOA suggested the Commissioners can remove the penalties. John Comer made a motion to forgive \$200.44 in personal property late fees for Williamsport Tire Mart seconded by Clay Andrews, all voted in favor.
- i. Dr Sean Sharma, Health Officer – Health Department Board meeting will be held at St. Vincent Hospital July 17<sup>th</sup> at 7:00 p.m.
- j. Jenny Hobaugh, Solid Waste Director – State Board of Accounts audit exit conference at 2:00 p.m. today.
- k. Robin Weston-Hubner, Auditor – Weston-Hubner explained the Health Department internet contract with AT&T will expire in September 2024 and inquired if JOINK be available by September. If not the AT&T bill will be approximately \$1,500 per month. EMS survey has been completed.

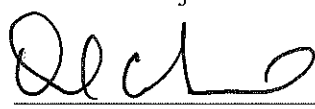
Public Comment:

- a. LeAnn Conrad – Conrad inquired about the Executive meeting. Commissioners explained this is litigation with MJ Electric.
- b. Lyn Martin – Martin inquired about Stellar Grant meetings. Dewlen stated meeting dates will be posted.

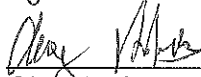
Next Commissioner meeting July 16, 2024 @ 8:30 a.m.

There being no further business John Comer made a motion to adjourn with a second from Clay Andrews, all voted in favor.

ATTEST:   
Robin Weston-Hubner, Auditor

  
David Craig Greenwood, President

  
John Comer, Vice President

  
Clay Andrews